

Approved

Town of New Boston Selectmen's Meeting August 15, 2016

PRESENT: Joe Constance Selectman
Rodney Towne Selectman
Christine Quirk Selectman
Peter Flynn Town Administrator

Police Chief Jim Brace, Kaleb Jacob, School Board Chairman Wendy Lambert, Willard Dodge and Brandy Mitroff of the public were present.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Christine Quirk at 6:00 PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Joe moved to approve the consent agenda including an approval for an updated document Re: Hazard Mitigation Plan, an appointment of Mark Suennen as New Boston Representative to the Southern NH Planning Commission, acceptance of resignation of Highway Department employee Randall Byam and an appointment of four Republican Poll inspectors needing Selectmen approval due to late submission. Rodney seconded the motion. All were in favor. 3-0

Item 1: Public Hearing-To Accept Donation(s) of Over \$5,000 For the Footbridge Project: The Public Hearing opened at 6:02 PM for acceptance of the following donations: \$5,000 from Friends of the Whipple Free Library, \$5,000 from the Conservation Commission, \$5,000 from David Grosso and \$5,000 from Marilyn Taylor. The Public Hearing closed at 6:03 PM. The Selectmen accepted the donations with gratitude.

B. PUBLIC FORUM:

None.

C. APPOINTMENTS:

Item 2: Police Chief James Brace-Introduction and Swearing in of Two New Police Officers, Ceremony at the Gazebo: The Selectmen and all attendees went out to the gazebo for the introduction and swearing in of two new New Boston Police Officers. Police Chief James Brace introduced Nathan Knezevic, 24, formerly of New Boston, who has a Bachelor's degree in Criminal Justice, and Matthew Sullivan, 28, who has a Bachelor's degree in Criminal Justice from UMASS Lowell and a Masters Degree in Criminal Justice. Town Clerk Irene Baudreau swore in the new officers.

At this time all moved to the inside meeting room to continue the agenda items.

Jim Brace updated the Selectmen on a potential AED purchase noting the Police Department AED units were used three times over the last three months. Fire Department Captain Catalano researched equipment replacements and learned the current Police Department units were old and the Police Department building did not have an AED unit like other town buildings. Jim proposes using \$7,970 for six new AED units at \$1,328 each. The funds would come from unused money budgeted this year for the position which has been vacant. The Selectmen approved this purchase and considered this equipment valuable to the Town.

D. OLD BUSINESS:

Item 3: Adoption of Public and Non-Public Minutes of July 18, 2016, and Special Meeting Minutes of August 8, 2016 and Non-Public Minutes of July 5, 2016: The Selectmen reviewed the Public and Non-Public Minutes of July 18, 2016 and Special Meeting Minutes of August 8, 2016 and Non-Public Minutes of July 5, 2016. Joe moved the Public and Non-Public Minutes of July 18, 2016 and Special Meeting Minutes of August 8, 2016 and Non-Public Minutes of July 5, 2016 be accepted as presented. Rodney seconded the motion. All were in favor. 3-0

E. NEW BUSINESS:

Item 4: Presentation Of Review Schedule of Finance Committee and Selectmen's Review of 2017 Budgets: Peter reported the Finance Committee schedule was finalized. Peter reminded Department Managers to get their budget information in early. Joe moved to approve the Finance Committee schedule as presented. Rodney seconded the motion. All were in favor. 3-0 Shannon Silver sent a memo to all departments to begin filling out the CIP Schedule due September 1, 2016. Two meetings were planned and a third would be scheduled if necessary. The Selectmen would again include the property revaluation. The Selectmen would not include any building projects this year.

F. OTHER BUSINESS:

Item 5: Town Administrators Report:

- **Footbridge Update:** The bridge abutments will arrive this weekend. Daniels Construction and Committee members will be there. The bridge will be delivered soon. The Committee stopped actively fundraising as it had met the fundraising goal. The project is a couple weeks behind schedule.
- **Tax Waiver:** Assessor George Hildum sent a memorandum responding to Peter's memorandum sent at the Selectmen's request. Town Attorney Bart Mayer is working on this matter and will receive a copy of George's memorandum.
- **Audit:** The auditors are working on 2015 records. There were some personnel issues that caused the audit to be delayed. The auditor is coming in one more time. She is working well with the new Accounting Supervisor who is doing great in her new position. Corrections were necessary and policy/management issues were found and will be addressed. A few thousand may be needed in next year's budget for this. Interim Bookkeeper Karen Craven was expected to work with the Accounting Supervisor for one more week of training.
- **Expenditures and Revenues Update:** The Town budget is well within budget and departments are working within default amounts.

- CIP Preparation: As above. The CIP Committee needs a Selectman representative to attend meetings. Christine will serve. If she is unable to attend a meeting, Joe or Rodney would substitute.

Item 9: Selectmen's Reports:

Joe reported the following from the Forestry Committee:

- The Committee went to the Transfer Station where Transfer Station Manager Gerry Cornett requested some trees be cut. The Committee learned how to estimate board feet and Forestry Committee Chairman Tom Miller suggested putting this project out to bid so the Town could make some money. The Committee then went to the Lydia Dodge Town Forest where they tested trees for disease. No diseased trees were found but they did find more trees to cut.
- Open Space Chairman Ken Lombard is working on a land swap with a landowner on Middle Branch Road where boundaries were not communicated correctly and he built sheds on Town land. Due to IRS issues the first suggested swap could not be done but another potential trade was now being considered. The landowner is trying to do the right thing and notified the town as soon as he was aware of the problem. Joe and Ken went to the location and Joe thought it would be in the best interest of all involved to do a land swap. A Warrant Article would be required to finalize the swap because the land is a designated Town Forest.
- The Forestry Committee is working to convert all Town Forests to the American Tree Forest System. The Colby lot is almost ready.
- Maralyn Segien is working to organize Forestry files.

Public Forum:

None.

Item 7: Possible Request for Non-Public Per RSA 91-A:3, II, (a) Personnel: Joe made a motion to go into Non-Public session per RSA 91-A: 3, II, (a) at 6:39 PM. Rodney seconded the motion. A poll vote was taken: Rodney-yes, Joe-yes and Christine-yes. The Board then entered non-public session.

The Board re-entered public session at 7:20PM.

Joe moved to seal the minutes of the first non-public session for twenty five (25) years seconded by Rodney. Vote carried 3-0.

Joe moved to go back into Non Public per RSA 91-A:3, II, c and e for a legal issue at 7:22PM

A poll vote was taken. Joe-yes, Rodney-yes and Christine-yes.
The Board came out of non-public at 7:35PM

ADJOURNMENT: Rodney made a motion to adjourn the meeting at 7:36PM. Joe seconded the motion. All were in favor. 3-0

Prepared by Maralyn Segien